Instructions for Discharge

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| --- | --- |
| Mortgage Manager |  |
| Contact Person |  | Contact Phone |  |
| Client Name/s |  |
| Account/s to beDischarged (Xrefs) |  |
| Security Addresses to be Discharged |  |
|  |
| Additional Fees to be collected |  |
| Bank details for fees collected | Account Name |  |
| BSB |  |  |  |  |  |  | Account Number |  |  |  |  |  |  |  |  |  |
| Type of Discharge (tick one) | [ ]  Refinance Only[ ]  Sale Only – Expected Sale Settlement Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_\_\_\_[ ]  Sale & Refinance – Expected Sale Settlement Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_\_\_\_[ ]  Debt Repay (borrower to repay the loan with their own funds) |
| Clients’ Solicitor orAuthorised Agent |  |
| Available funds in Offset account/s when payout figure is generated (tick one) | [ ]  Transfer to Loan account \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to reduce the payout amount[ ]  Transfer to Firstmac account \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ which isn’t being discharged[ ]  Transfer to Pre-nominated account BSB \_\_\_\_\_\_\_\_\_\_\_\_\_\_ ACC \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[ ]  Transfer to other account, authority attached |
| Available funds in Loan account/s when payout figure is generated | [ ]   | The client is aware that any available funds still in the Loan accounts when the payout figure is generated will be used to reduce the payout amount. |