Instructions for Discharge

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| Mortgage Manager |  | | | | | | | | | | | | | | | | | | |
| Contact Person |  | | | | | | | | Contact Phone | | | |  | | | | | | |
| Client Name/s |  | | | | | | | | | | | | | | | | | | |
| Account/s to be  Discharged (Xrefs) |  | | | | | | | | | | | | | | | | | | |
| Security Addresses to be Discharged |  | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | |
| Additional Fees to be collected |  | | | | | | | | | | | | | | | | | | |
| Bank details for fees collected | Account Name | | |  | | | | | | | | | | | | | | | |
| BSB |  |  |  |  |  |  | Account Number | |  |  |  | |  |  |  |  |  |  |
| Type of Discharge (tick one) | Refinance Only  Sale Only – Expected Sale Settlement Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_\_\_\_  Sale & Refinance – Expected Sale Settlement Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_\_\_\_  Debt Repay (borrower to repay the loan with their own funds) | | | | | | | | | | | | | | | | | | |
| Clients’ Solicitor or  Authorised Agent |  | | | | | | | | | | | | | | | | | | |
| Available funds in Offset account/s when payout figure is generated (tick one) | Transfer to Loan account \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to reduce the payout amount  Transfer to Firstmac account \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ which isn’t being discharged  Transfer to Pre-nominated account BSB \_\_\_\_\_\_\_\_\_\_\_\_\_\_ ACC \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Transfer to other account, authority attached | | | | | | | | | | | | | | | | | | |
| Available funds in Loan account/s when payout figure is generated |  | The client is aware that any available funds still in the Loan accounts when the payout figure is generated will be used to reduce the payout amount. | | | | | | | | | | | | | | | | | |